PROCEDURES FOR REVISIONS TO FUNCTIONAL CLASSIFICATION AND FEDERAL-AID SYSTEMS

Pennsylvania Department of Transportation
Bureau of Planning and Research
Transportation Planning Division

May 2014
(Revised March 2018)
PROCEDURES FOR REVISIONS TO FUNCTIONAL CLASSIFICATION AND FEDERAL-AID SYSTEMS

Section 103 of the Federal-aid Highway Act, Title 23, US Code issued the authority to prescribe guidelines for the establishment, submission and approval of revisions to the Federal-aid System. These guidelines can be found on the web and the address is: http://uscode.house.gov/search/criteria.shtml.

All Federal-aid Systems are based on the highway’s functional classification which is determined in accordance with the "Highway Functional Classification, Concepts, Criteria and Procedures"; published by the U.S. Department of Transportation, Federal Highway Administration (2013 Edition).

This publication can be found on the web and the address is:

Functional Classification and Federal–aid revisions may be recommended by Local Officials, Planning Agencies, or the Pennsylvania Department of Transportation (PennDOT).

The Bureau of Planning and Research (BPR) in accordance with the FHWA “Highway Functional Classification, Concepts, Criteria and Procedures”, has developed the following procedures for functional classification and federal-aid system revisions. A preliminary functional classification assessment chart was created to be used only as a starting point when trying to determine the functional classification of a road. This chart is not to be treated as a formula for functional classification assignment or to be the only mechanism used when determining the functional class of a road.

Please select your agency type:

PennDOT Engineering District

Metropolitan Planning Organization (MPO)

Rural Planning Organization (RPO)

Local Official
PennDOT Engineering District:

Functional classification and federal-aid revisions may be requested by the appropriate PennDOT Engineering District Office.


2013 FHWA Functional Classification Memo

2013 FHWA Functional Classification Guidelines

When a functional classification or federal-aid revision is occurring in an area covered by a Metropolitan Planning Organization (MPO) or a Rural Planning Organization (RPO), the PennDOT Engineering District shall coordinate with the MPO or RPO. A letter of concurrence from the MPO or RPO must be included as part of the request from the PennDOT Engineering District.

Please select one of the following:

Road(s) to be added to the Federal-Aid System

Single Functional Classification Change

Federal-aid System Change

Non-Federal-aid System Change

Multiple Functional Classification Changes

Federal-aid System Changes

Non-Federal-aid System Changes

Combined Federal-aid and Non-Federal-aid System Changes
Road(s) to be Added to the Federal-aid System

The addition of road(s) to the federal-aid system may be requested by the appropriate PennDOT Engineering District Office. Addition(s) to the federal-aid system would be for roads that currently do not have a federal-aid status and are not eligible to apply federal funds to for improvements. The roads could be PennDOT owned and maintained or municipally owned and maintained roads that are not on the functional class system.

In order to be considered for the addition to the federal-aid system, the road(s), at a minimum, must be requested to be functionally classified as a rural or urban major collector. The road(s) that are being requested to be added to the federal-aid system must have a connection on each end to roads on the federal-aid system.


The justification for an addition to the federal-aid system needs to be included with the request for the addition to the federal aid system. Some examples are:

1. Traffic volume – it is highly recommended to complete a traffic count.
2. Road(s) being requested for addition connects to existing functionally classified roads.
3. Road(s) being requested for addition serve major traffic generators – business/industrial park, prison

Justification cannot solely be based on the federal funding need of the roadway.

The agency requesting the federal-aid system addition must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet:

1. Map ID Number
2. County
3. State Route
4. Beginning Segment
5. Beginning Offset
6. Beginning Street Name
7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

***Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

If the functional classification changes affect the Federal-aid System (roads not classified as rural minor collectors or rural or urban local functionally classified roads), enclosed with the letter must be:

- Three prints of a functional classification map with the sections of road being proposed for functional classification changes color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.

Proposed Changes to Functional Classification Legend

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Federal-Aid Functional Classification Revisions.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:
If a Metropolitan Planning Organization (MPO) covers the entire county where the changes are being requested – the chairman of the MPO must sign each of the functional classification maps.

If the requested changes occur in a county not covered by a MPO, determine the predominant location of the changes and select from below:

**Small Urban Area:**

- If the requested changes are in a First Class Township – the President of the Board of Commissioners must sign each of the functional classification maps.
- If the requested changes are in a Second Class Township – the President of the Board of Supervisors must sign each of the functional classification maps.
- If the requested changes are in a City – the Mayor must sign each of the functional classification maps.
- If the requested changes are in a Borough – the Mayor must sign each of the functional classification maps.

**Rural Area:**

- If the requested changes are in a Rural Area – the Chairman of the County Commissioners must sign each of the functional classification maps.

The final submittal package from the PennDOT Engineering District for the addition of road(s) to the federal-aid system should include:

1. A letter of concurrence from the necessary agency (i.e. MPO, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the Engineering District which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. A spreadsheet, if necessary, for multiple changes.
4. 3 prints of the map with the appropriate title, legend, and signature block.

All submittal packages should be forwarded to:
Mr. Laine Heltebridle, Director
Pennsylvania Department of Transportation
Bureau of Planning and Research
P.O. Box 3555
Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) HPMS staff and forwarded to the Federal Highway Administration Division Office for final review and approval. All affected agencies will be notified by BPR HPMS staff when final Federal Highway Administration approval is received by the Office of Planning.
Single Functional Classification Change – Federal-Aid System

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.

If the functional classification change affects the Federal-aid System (roads not classified as rural minor collectors or rural or urban local functionally classified roads), enclosed with the letter must be:

- Three prints of a functional classification map with the section of road being proposed for a functional classification change color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes.

**Proposed Changes to Functional Classification Legend**

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Federal-Aid Functional Classification Revision.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:
  - If a Metropolitan Planning Organization (MPO) covers the entire county where the change is being requested – the chairman of the MPO must sign each of the functional classification maps.
If the requested change occurs in a county not covered by a MPO, determine the **predominant** location of the change and select from below:

**Small Urban Area:**

- If the requested change is in a **First Class Township** – the President of the Board of Commissioners must sign each of the functional classification maps.

- If the requested change is in a **Second Class Township** – the President of the Board of Supervisors must sign each of the functional classification maps.

- If the requested change is in a **City** – the Mayor must sign each of the functional classification maps.

- If the requested change is in a **Borough** – the Mayor must sign each of the functional classification maps.

**Rural Area:**

- If the requested change is in a **Rural Area** – the Chairman of the County Commissioners must sign each of the functional classification maps.

The final submittal package from the PennDOT Engineering District for a **functional classification change on the federal-aid system** should include:

1. A letter of concurrence from the necessary agency (i.e. MPO, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the Engineering District which includes the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. 3 prints of the map with the appropriate title, legend, and signature block.
All submittal packages should be forwarded to:

    Mr. Laine Heltebridle, Director
    Pennsylvania Department of Transportation
    Bureau of Planning and Research
    P.O. Box 3555
    Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) Highway Performance Monitoring System (HPMS) staff and forwarded to the Federal Highway Administration (FHWA) Division Office for final review and approval. All affected agencies will be notified by BPR HPMS staff when final Federal Highway Administration approval is received by the Office of Planning.
**Single Functional Classification Change – Non-Federal-Aid System**

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.

If the functional classification change only involves a rural minor collector or a rural or urban local functionally classified road, enclosed with the letter must be:

- One print of a functional classification map with the section of road being proposed for a functional classification change color coded using the colors as shown on the **Proposed Changes to Functional Classification Legend** that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes.

**Proposed Changes to Functional Classification Legend**

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Map should include the urbanized boundary, if applicable.
- Map should be titled “Proposed Non-Federal-Aid Functional Classification Revisions.”
- Map must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. The map should be signed as follows:
  - If a Metropolitan Planning Organization (MPO) covers the entire county where the change is being requested – the chairman of the MPO must sign the functional classification map.
If the requested change occurs in a county not covered by a MPO, determine the **predominant** location of the change and select from below:

**Small Urban Area:**

- If the requested change is in a **First Class Township** – the President of the Board of Commissioners must sign the functional classification map.
- If the requested change is in a **Second Class Township** – the President of the Board of Supervisors must sign the functional classification map.
- If the requested change is in a **City** – the Mayor must sign the functional classification map.
- If the requested change is in a **Borough** – the Mayor must sign the functional classification map.

**Rural Area:**

- If the requested change is in a **Rural Area** – the Chairman of the County Commissioners must sign the functional classification map.

The final submittal package from the PennDOT Engineering District for a **functional classification change not on the federal-aid system** should include:

1. A letter of concurrence from the necessary agency (i.e. MPO, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the Engineering District which includes the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. 1 print of the functional classification map with the appropriate title, legend and signature block.
All submittal packages should be forwarded to:

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Multiple Functional Classification Changes:

Multiple Functional Classification Changes - Federal-aid System:

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet:

1. Map ID Number
2. County
3. State Route
4. Beginning Segment
5. Beginning Offset
6. Beginning Street Name
7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

***Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

If the functional classification changes affect the Federal-aid System (roads not classified as rural minor collectors or rural or urban local functionally classified roads), enclosed with the letter must be:

- Three prints of a functional classification map with the sections of road being proposed for functional classification changes color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.
**Proposed Changes to Functional Classification Legend**

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Federal-Aid Functional Classification Revisions.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:

  - If a **Metropolitan Planning Organization (MPO)** covers the entire county where the changes are being requested – the chairman of the MPO must sign each of the functional classification maps.
  - If the requested changes occur in a county not covered by a MPO, determine the **predominant** location of the changes and select from below:

  **Small Urban Area:**

  - If the requested changes are in a **First Class Township** – the President of the Board of Commissioners must sign each of the functional classification maps.
  - If the requested changes are in a **Second Class Township** – the President of the Board of Supervisors must sign each of the functional classification maps.
  - If the requested changes are in a **City** – the Mayor must sign each of the functional classification maps.
  - If the requested changes are in a **Borough** – the Mayor must sign each of the functional classification maps.
Rural Area:

- If the requested changes are in a **Rural Area** – the Chairman of the County Commissioners must sign each of the functional classification maps.

The final submittal package from the PennDOT Engineering District for **functional classification changes on the federal-aid system** should include:

5. A letter of concurrence from the necessary agency (i.e. MPO, Mayor, Commissioner, or Supervisor).
6. A letter of justification and concurrence from the Engineering District which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
7. A spreadsheet, if necessary, for multiple changes.
8. 3 prints of the map with the appropriate title, legend, and signature block.

All submittal packages should be forwarded to:

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Multiple Functional Classification Changes - Non-Federal-aid System:

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet:

1. Map ID Number
2. County
3. State Route
4. Beginning Segment
5. Beginning Offset
6. Beginning Street Name
7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

***Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

If the functional classification changes only involves a rural minor collector or a rural or urban local functionally classified road, enclosed with the letter must be:

- One print of a functional classification map with the section of road being proposed for a functional classification change color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.
### Proposed Changes to Functional Classification Legend

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Map should include the urbanized boundary, if applicable.
- Map should be titled “Proposed Non-Federal-Aid Functional Classification Revisions.”
- The map must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. The map should be signed as follows:
  - If a **Metropolitan Planning Organization (MPO)** covers the entire county where the change is being requested – the chairman of the MPO must sign the functional classification map.
  - If the requested change occurs in a county not covered by a MPO, determine the **predominant** location of the change and select from below:

#### Small Urban Area:

- If the requested changes are in a **First Class Township** – the President of the Board of Commissioners must sign the functional classification map.

- If the requested changes are in a **Second Class Township** – the President of the Board of Supervisors must sign the functional classification map.

- If the requested changes are in a **City** – the Mayor must sign the functional classification map.

- If the requested changes are in a **Borough** – the Mayor must sign the functional classification map.
**Rural Area:**

- If the requested changes are in a **Rural Area** – the Chairman of the County Commissioners must sign the functional classification map.

The final submittal package from the PennDOT Engineering District for a **functional classification change not on the federal-aid system** should include:

1. A letter of concurrence from the necessary agency (i.e. MPO, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the Engineering District which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. A spreadsheet, if necessary, for multiple changes.
4. 1 print of the map with the appropriate title, legend and signature block.

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Combined Federal-aid and Non-Federal-aid System Functional Classification Changes:

The agency requesting the system changes must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet:

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7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

*** Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

- Three prints of a functional classification map with the sections of road being proposed for functional classification changes color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.
Proposed Changes to Functional Classification Legend

Proposed Interstate (Federal-aid system)
Proposed Other Freeway/Expressway (Federal-aid system)
Proposed Other Principal Arterial (Federal-aid system)
Proposed Minor Arterial (Federal-aid system)
Proposed Major Collector (Federal-aid system)
Proposed Minor Collector (Non-Federal-aid system)
Proposed Local (Non-Federal-aid system)
Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Functional Classification Revisions.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:
  - If a Metropolitan Planning Organization (MPO) covers the entire county where the changes are being requested – the chairman of the MPO must sign each of the functional classification maps.
  - If the requested changes occur in a county not covered by a MPO, determine the predominant location of the changes and select from below:

  Small Urban Area:
  - If the requested changes are in a First Class Township – the President of the Board of Commissioners must sign each of the functional classification maps.
  - If the requested changes are in a Second Class Township – the President of the Board of Supervisors must sign each of the functional classification maps.
  - If the requested changes are in a City – the Mayor must sign each of the functional classification maps.
  - If the requested changes are in a Borough – the Mayor must sign each of the functional classification maps.
Rural Area:

- If the requested changes are in a Rural Area – the Chairman of the County Commissioners must sign each of the functional classification maps.

Final submittal package from the PennDOT Engineering District for combined federal-aid and non-federal-aid system functional classification changes should include:

1. A letter of concurrence from the necessary agency (i.e. MPO, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the Engineering District which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
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Metropolitan Planning Organization:


2013 FHWA Functional Classification Memo

2013 FHWA Functional Classification Guidelines

When a Metropolitan Planning Organization (MPO) is requesting a functional classification or federal-aid revision, a letter of concurrence from the appropriate PennDOT Engineering District Office must be included as part of the request.

Please select one of the following:

Road(s) to be added to the Federal-Aid System

Single Functional Classification Change

Federal-aid System Change

Non-Federal-aid System Change

Multiple Functional Classification Changes

Federal-aid System Changes

Non-Federal-aid System Changes

Combined Federal-aid and Non-Federal-aid System Changes
Road(s) to be Added to the Federal-aid System

The addition of road(s) to the federal-aid system may be requested by the appropriate Metropolitan Planning Organization (MPO). Addition(s) to the federal-aid system would be for roads that currently do not have a federal-aid status and are not eligible to apply federal funds for improvements. The roads could be PennDOT owned and maintained or municipally owned and maintained roads that are not on the functional class system.

In order to be considered for the addition to the federal-aid system, the road(s), at a minimum, must be requested to be functionally classified as a rural or urban major collector. The road(s) that are being requested to be added to the federal-aid system must have a connection on each end to roads on the federal-aid system.


The justification for an addition to the federal-aid system needs to be included with the request for the addition to the federal aid system. Some examples are:

1. Traffic volume – it is highly recommended to complete a traffic count.
2. Road(s) being requested for addition connects to existing functionally classified roads.
3. Road(s) being requested for addition serve major traffic generators – business/industrial park, prison

Justification cannot solely be based on the federal funding need of the roadway.

The agency requesting the federal-aid system addition must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet:

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12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

***Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

If the functional classification changes affect the Federal-aid System (roads not classified as rural minor collectors or rural or urban local functionally classified roads), enclosed with the letter must be:

- Three prints of a functional classification map with the sections of road being proposed for functional classification changes color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.

**Proposed Changes to Functional Classification Legend**

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Federal-Aid Functional Classification Revisions.”
Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:

- If a Metropolitan Planning Organization (MPO) covers the entire county where the changes are being requested – the chairman of the MPO must sign each of the functional classification maps.
- If the requested changes occur in a county not covered by a MPO, determine the **predominant** location of the changes and select from below:

  **Small Urban Area:**

  - If the requested changes are in a First Class Township – the President of the Board of Commissioners must sign each of the functional classification maps.
  
  - If the requested changes are in a Second Class Township – the President of the Board of Supervisors must sign each of the functional classification maps.
  
  - If the requested changes are in a City – the Mayor must sign each of the functional classification maps.
  
  - If the requested changes are in a Borough – the Mayor must sign each of the functional classification maps.

  **Rural Area:**

  - If the requested changes are in a Rural Area – the Chairman of the County Commissioners must sign each of the functional classification maps.

The final submittal package from the MPO for the addition of a road(s) to the federal-aid system should include:

1. A letter of concurrence from the necessary agency (i.e. PennDOT Engineering District, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the MPO which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. A spreadsheet, if necessary, for multiple changes.
4. 3 prints of the map with the appropriate title, legend, and signature block.
All submittal packages should be forwarded to:

Mr. Laine Heltebride, Director
Pennsylvania Department of Transportation
Bureau of Planning and Research
P.O. Box 3555
Harrisburg, PA 17105-3555
Single Functional Classification Change – Federal-Aid System

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.

If the functional classification change affects the Federal-aid System (roads not classified as rural minor collectors or rural or urban local functionally classified roads), enclosed with the letter must be:

- Three prints of a functional classification map with the sections of road being proposed for functional classification changes color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes.

**Proposed Changes to Functional Classification Legend**

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Federal-Aid Functional Classification Revision.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:
o If a Metropolitan Planning Organization (MPO) covers the entire county where the change is being requested – the chairman of the MPO must sign each of the functional classification maps.
o If the requested change occurs in a county not covered by a MPO, determine the predominant location of the change and select from below:

Small Urban Area:

- If the requested change is in a First Class Township – the President of the Board of Commissioners must sign each of the functional classification maps.

- If the requested change is in a Second Class Township – the President of the Board of Supervisors must sign each of the functional classification maps.

- If the requested change is in a City – the Mayor must sign each of the functional classification maps.

- If the requested change is in a Borough – the Mayor must sign each of the functional classification maps.

Rural Area:

- If the requested change is in a Rural Area – the Chairman of the County Commissioners must sign each of the functional classification maps.

The final submittal package from the MPO for a functional classification change on the federal-aid system should include:

1. A letter of concurrence from the necessary agency (i.e. PennDOT Engineering District, Mayor, Commissioner, Supervisor).
2. A letter of justification and concurrence from the MPO which includes the name of the road in question and includes state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. 3 prints of the map with the appropriate title, legend, and signature block.
All submittal packages should be forwarded to:

Mr. Laine Heltebride, Director  
Pennsylvania Department of Transportation  
Bureau of Planning and Research  
P.O. Box 3555  
Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) HPMS staff and forwarded to the Federal Highway Administration Division Office for final review and approval. All affected agencies will be notified by BPR HPMS staff when final Federal Highway Administration approval is received by the Office of Planning.
Single Functional Classification Change – Non-Federal-Aid System

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.

If the functional classification change only involves a rural minor collector or a rural or urban local functionally classified road, enclosed with the letter must be:

- One print of a functional classification map with the section of road being proposed for a functional classification change color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes.

Proposed Changes to Functional Classification Legend

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Map should include the urbanized boundary, if applicable.
- Map should be titled “Proposed Non-Federal-Aid Functional Classification Revisions.”
- The map must include a signature block with designated space for the appropriate local official's signature, his or her title, and the date. Each map should be signed as follows:
  - If a Metropolitan Planning Organization (MPO) covers the entire county where the change is being requested – the chairman of the MPO must sign the functional classification map.
If the requested change occurs in a county not covered by a MPO, determine the **predominant** location of the change and select from below:

**Small Urban Area:**

- If the requested change is in a **First Class Township** – the President of the Board of Commissioners must sign the functional classification map.
- If the requested change is in a **Second Class Township** – the President of the Board of Supervisors must sign the functional classification map.
- If the requested change is in a **City** – the Mayor must sign the functional classification map.
- If the requested change is in a **Borough** – the Mayor must sign the functional classification map.

**Rural Area:**

- If the requested change is in a **Rural Area** – the Chairman of the County Commissioners must sign the functional classification map.

The final submittal package from the MPO for a **functional classification change not on the federal-aid system** should include:

1. A letter of concurrence from the necessary agency (i.e. PennDOT Engineering District, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the MPO which includes the name of the road in question and includes state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. 1 print of the map with the appropriate title, legend and signature block.
All submittal packages should be forwarded to:

Mr. Laine Heltebridle, Director  
Pennsylvania Department of Transportation  
Bureau of Planning and Research  
P.O. Box 3555  
Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) HPMS staff and forwarded to the Federal Highway Administration Division Office for final review and approval. All affected agencies will be notified by BPR HPMS staff when final Federal Highway Administration approval is received by the Office of Planning.
Multiple Functional Classification Changes:

Multiple Functional Classification Changes - Federal-aid System:

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet.

1. Map ID Number
2. County
3. State Route
4. Beginning Segment
5. Beginning Offset
6. Beginning Street Name
7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

***Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

If the functional classification changes affects the Federal-aid System (roads not classified as rural minor collectors or rural or urban local functionally classified roads), enclosed with the letter must be:

- Three prints of a functional classification map with the section of road being proposed for a functional classification change color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.
## Proposed Changes to Functional Classification Legend

<table>
<thead>
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<th>Category</th>
<th>Example</th>
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<tbody>
<tr>
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<td>Proposed Other Freeway/Expressway (Federal-aid system)</td>
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<tr>
<td>Proposed Other Principal Arterial (Federal-aid system)</td>
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<tr>
<td>Proposed Minor Arterial (Federal-aid system)</td>
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<tr>
<td>Proposed Major Collector (Federal-aid system)</td>
<td></td>
</tr>
<tr>
<td>Proposed Minor Collector (Non-Federal-aid system)</td>
<td></td>
</tr>
<tr>
<td>Proposed Local (Non-Federal-aid system)</td>
<td></td>
</tr>
<tr>
<td>Delete from System</td>
<td></td>
</tr>
</tbody>
</table>

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Federal-Aid Functional Classification Revisions.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:
  - If a **Metropolitan Planning Organization (MPO)** covers the entire county where the changes are being requested – the chairman of the MPO must sign each of the functional classification maps.
  - If the requested changes occur in a county not covered by a MPO, determine the predominant location of the change and select from below:

### Small Urban Area:

- If the requested changes are in a **First Class Township** – the President of the Board of Commissioners must sign each of the functional classification maps.
- If the requested changes are in a **Second Class Township** – the President of the Board of Supervisors must sign each of the functional classification maps.
- If the requested changes are in a **City** – the Mayor must sign each of the functional classification maps.
- If the requested changes are in a **Borough** – the Mayor must sign each of the functional classification maps.
Rural Area:

- If the requested changes are in a Rural Area – the Chairman of the County Commissioners must sign each of the functional classification maps.

The final submittal package from the MPO for functional classification changes on the federal-aid system should include:

1. A letter of concurrence from the necessary agency (i.e. PennDOT Engineering District, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the MPO which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. A spreadsheet, if necessary, for multiple changes.
4. 3 prints of the map with the appropriate title, legend, and signature block.

All submittal packages should be forwarded to:

Mr. Laine Heltebride, Director
Pennsylvania Department of Transportation
Bureau of Planning and Research
P.O. Box 3555
Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) HPMS staff and forwarded to the Federal Highway Administration Division Office for final review and approval. All affected agencies will be notified by BPR HPMS staff when final Federal Highway Administration approval is received by the Office of Planning.
Multiple Functional Classification Changes - Non-Federal-aid System:

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet.

1. Map ID Number
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7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

*** Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

If the functional classification changes only involve a rural minor collector or a rural or urban local functionally classified road, enclosed with the letter must be:

- One print of a functional classification map with the section of road being proposed for a functional classification change color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching/dashes. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.
### Proposed Changes to Functional Classification Legend

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Map should include the urbanized boundary, if applicable.
- Map should be titled “Proposed Non-Federal-Aid Functional Classification Revisions.”
- The map must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. The map should be signed as follows:
  - If a Metropolitan Planning Organization (MPO) covers the entire county where the changes are being requested – the chairman of the MPO must sign the functional classification map.
  - If the requested changes occur in a county not covered by a MPO, determine the predominant location of the changes and select from below:

#### Small Urban Area:

- If the requested changes are in a First Class Township – the President of the Board of Commissioners must sign the functional classification map.
- If the requested changes are in a Second Class Township – the President of the Board of Supervisors must sign the functional classification map.
- If the requested change is in a City – the Mayor must sign the functional classification map.
- If the requested change is in a Borough – the Mayor must sign the functional classification map.
Rural Area:

- If the requested change is in a **Rural Area** – the Chairman of the County Commissioners must sign the functional classification map.

The final submittal package from the PennDOT Engineering District for a **functional classification change not on the federal-aid system** should include:

1. A letter of concurrence from the necessary agency (i.e. PennDOT, Engineering District, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the MPO which includes the name of the roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. A spreadsheet, if necessary, for multiple changes.
4. 1 print of the map with the appropriate title, legend and signature block.

All submittal packages should be forwarded to:

Mr. Laine Heltebridle, Director  
Pennsylvania Department of Transportation  
Bureau of Planning and Research  
P.O. Box 3555  
Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) HPMS staff and forwarded to the Federal Highway Administration Division Office for final review and approval. All affected agencies will be notified by BPR HPMS staff when final Federal Highway Administration approval is received by the Office of Planning.
Combined Federal-aid and Non-Federal-aid System Functional Classification Changes:

The agency requesting the system change must forward a cover letter of justification and concurrence from the necessary officials to the address listed below. The letter should state the name of the road in question and include state route number if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage. A spreadsheet may be used in addition to the letter for multiple changes. The following information should be contained in the header row of the spreadsheet.

1. Map ID Number
2. County
3. State Route
4. Beginning Segment
5. Beginning Offset
6. Beginning Street Name
7. Ending Segment
8. Ending Offset
9. Ending Street Name
10. Current Functional Classification
11. Current National Highway System (NHS) Status***
12. New Functional Class
13. New NHS Status***
14. Justification/Comments/Notes

***Functional classification changes need to be approved before NHS changes can be submitted to FHWA. NHS changes can be indicated and justified within the functional classification request; however they will be submitted separately to FHWA. Please reference National Highway System Procedures.

- Three prints of a functional classification map with the sections of road being proposed for functional classification changes color coded using the colors as shown on the Proposed Changes to Functional Classification Legend that follows. The colors should be the same as the functional classification map legend with hatching/dashes to distinguish current functional classification from proposed functional classification changes. Roads that need to be removed from the federal-aid system should be shown in grey hatching. For multiple changes, the map should include an identification number for each road that corresponds to the roads included on the spreadsheet.
Proposed Changes to Functional Classification Legend

- Proposed Interstate (Federal-aid system)
- Proposed Other Freeway/Expressway (Federal-aid system)
- Proposed Other Principal Arterial (Federal-aid system)
- Proposed Minor Arterial (Federal-aid system)
- Proposed Major Collector (Federal-aid system)
- Proposed Minor Collector (Non-Federal-aid system)
- Proposed Local (Non-Federal-aid system)
- Delete from System

- Maps should include the urbanized boundary, if applicable.
- Maps should be titled “Proposed Functional Classification Revisions.”
- Each of the three maps must include a signature block with designated space for the appropriate local official’s signature, his or her title, and the date. Each map should be signed as follows:
  - If a Metropolitan Planning Organization (MPO) covers the entire county where the changes are being requested – the chairman of the MPO must sign each of the functional classification maps.
  - If the requested changes occur in a county not covered by a MPO, determine the predominant location of the change and select from below:

Small Urban Area:

- If the requested changes are in a First Class Township – the President of the Board of Commissioners must sign each of the functional classification maps.

- If the requested changes are in a Second Class Township – the President of the Board of Supervisors must sign each of the functional classification maps.

- If the requested changes are in a City – the Mayor must sign each of the functional classification maps.

- If the requested changes are in a Borough – the Mayor must sign each of the functional classification maps.
Rural Area:

- If the requested changes are in a **Rural Area** – the Chairman of the County Commissioners must sign each of the functional classification maps.

Final submittal package from the MPO for **combined federal-aid and non-federal-aid system functional classification changes** should include:

1. A letter of concurrence from the necessary agency (i.e. PennDOT Engineering District, Mayor, Commissioner, or Supervisor).
2. A letter of justification and concurrence from the MPO which includes the names of roads in question and includes state route numbers if available, termini of the road using segments and offsets, if available, or beginning and ending street names, and mileage.
3. A spreadsheet, if necessary, for multiple changes.
4. 3 prints of the map with the appropriate title, legend, and signature block.

All submittal packages should be forwarded to:

Mr. Laine Heltebradle, Director  
Pennsylvania Department of Transportation  
Bureau of Planning and Research  
P.O. Box 3555  
Harrisburg, PA 17105-3555

All submittals will be carefully reviewed for completeness and accuracy by PennDOT Bureau of Planning and Research (BPR) HPMS Staff and forwarded to the Federal Highway Administration Division Office for final review and approval. All affected agencies will be notified by BPR HPMS Staff when final Federal Highway Administration approval is received by the Office of Planning.
Rural Planning Organization:

If a Rural Planning Organization (RPO) requires functional classification or federal-aid system revisions, the revisions must be coordinated with the appropriate PennDOT Engineering District. The PennDOT Engineering District will take the lead on submitting the functional classification or federal-aid system revision to PennDOT Central Office.

PennDOT Engineering Districts Planning and Programming Manager Contacts:

**Engineering District 1-0**

Courtney Lyle  
clyle@pa.gov  
814-678-7046

**Engineering District 6-0**

Linda Guarini  
lguarini@pa.gov  
610-205-6950

**Engineering District 2-0**

Vickie Rusnak  
virusnak@pa.gov  
814-765-0441

**Engineering District 8-0**

Nathan Walker  
natwalker@pa.gov  
717-783-0166

**Engineering District 3-0**

Christopher D. King  
chriking@pa.gov  
570-368-4222

**Engineering District 9-0**

David Lybarger  
dlybarger@pa.gov  
814-696-7178

**Engineering District 4-0**

Marie Bishop  
mabishop@pa.gov  
570-963-3134

**Engineering District 10-0**

Dave Cook  
davcook@pa.gov  
724-357-2082

**Engineering District 5-0**

Amanda Leindecker  
aleindecker@pa.gov  
610-871-4552

**Engineering District 11-0**

Robert Miskanic  
rmiskanic@pa.gov  
412-429-4822

**Engineering District 12-0**

Angela Saunders  
ansaunders@pa.gov  
724-439-1891
Local Official:

If a Local Official requires functional classification or federal-aid system revisions, the revisions must be coordinated through the appropriate Metropolitan Planning Organization (MPO) or Rural Planning Organization (RPO). The organizations shall work together to provide a complete submittal package for PennDOT Central Office by following the appropriate functional classification or federal-aid system revisions guideline.

MPO/RPO Contacts

<table>
<thead>
<tr>
<th>Agency</th>
<th>County(s) Covered</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams MPO</td>
<td>Adams</td>
<td>717-337-9824</td>
</tr>
<tr>
<td>Altoona MPO</td>
<td>Blair</td>
<td>814-693-2080</td>
</tr>
<tr>
<td>Centre County MPO</td>
<td>Centre</td>
<td>814-231-3050</td>
</tr>
<tr>
<td>Delaware Valley Regional Planning Commission (DVRPC)</td>
<td>Bucks, Chester, Delaware, Montgomery, Philadelphia</td>
<td>215-592-1800</td>
</tr>
<tr>
<td>Erie MPO</td>
<td>Erie</td>
<td>814-451-6000</td>
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<tr>
<td>Johnstown MPO</td>
<td>Cambria</td>
<td>814-472-2106</td>
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<tr>
<td>Franklin MPO</td>
<td>Franklin</td>
<td>717-261-3855</td>
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<tr>
<td>Lackawanna County Regional Planning Commission</td>
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<td>570-963-6830</td>
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<td>Luzerne County Regional Planning Commission</td>
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<td>717-299-8333</td>
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<tr>
<td>Lebanon MPO</td>
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<td>717-228-4444</td>
</tr>
<tr>
<td>Lehigh Valley MPO</td>
<td>Lehigh, Northampton</td>
<td>610-264-4544</td>
</tr>
<tr>
<td>North Central RPO</td>
<td>Cameron, Clearfield, Elk, Jefferson, McKean, Potter</td>
<td>814-773-3162</td>
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<tr>
<td>Northeastern Pennsylvania Alliance (NEPA) MPO</td>
<td>Carbon, Monroe, Pike, Schuylkill</td>
<td>570-655-5581</td>
</tr>
<tr>
<td>Northern Tier RPO</td>
<td>Bradford, Sullivan, Susquehanna, Tioga, Wyoming</td>
<td>570-265-9103</td>
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<tr>
<td>Northwest RPO</td>
<td>Clarion, Crawford, Forest, Venango, Warren</td>
<td>814-677-4800</td>
</tr>
<tr>
<td>Reading MPO</td>
<td>Berks</td>
<td>610-478-6300</td>
</tr>
<tr>
<td>SEDA-Council of Governments MPO</td>
<td>Clinton, Columbia, Juniata, Mifflin, Montour, Northumberland, Snyder, Union</td>
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<tr>
<td>Shenango Valley MPO</td>
<td>Mercer</td>
<td>724-981-2412</td>
</tr>
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<td>Southern Alleghenies RPO</td>
<td>Bedford, Fulton, Huntingdon, Somerset</td>
<td>814-949-6513</td>
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<tr>
<td>Tri-County Regional Planning Commission</td>
<td>Cumberland, Dauphin, Perry</td>
<td>717-234-2639</td>
</tr>
<tr>
<td>Wayne County Department of Planning / GIS</td>
<td>Wayne</td>
<td>570-253-5970</td>
</tr>
<tr>
<td>Williamsport MPO</td>
<td>Lycoming</td>
<td>570-320-2130</td>
</tr>
<tr>
<td>York Area MPO</td>
<td>York</td>
<td>717-771-9870</td>
</tr>
</tbody>
</table>
Functional Class Flow Chart:

PennDOT
Bureau of Planning and Research
May 2014 (Revised March 2018)